



FIRST QUARTER								
MO	M	T	W	Th	F	Sat	Sun	Wk #
FEB.	2	3	4	5	6	7	8	1
	9	10	11	12	13	14	15	2
	16	17	18	19	20	21	22	3
	23	24	25	26	27	28	1	4
MAR.	2	3	4	5	6	7	8	5
	9	10	11	12	13	14	15	6
	16	17	18	19	20	21	22	7
	23	24	25	26	27	28	29	8
APR.	30	31	1	2	3	4	5	9
	6	7	8	9	10	11	12	10
	13	14	15	16	17	18	19	11
	20	21	22	23	24	25	26	12
	27	28	29	30	1	2	3	13

THIRD QUARTER								
MO	M	T	W	Th	F	Sat	Sun	Wk #
AUG.	3	4	5	6	7	8	9	27
	10	11	12	13	14	15	16	28
	17	18	19	20	21	22	23	29
	24	25	26	27	28	29	30	30
SEPT.	31	1	2	3	4	5	6	31
	7	8	9	10	11	12	13	32
	14	15	16	17	18	19	20	33
	21	22	23	24	25	26	27	34
OCT.	28	29	30	1	2	3	4	35
	5	6	7	8	9	10	11	36
	12	13	14	15	16	17	18	37
	19	20	21	22	23	24	25	38
	26	27	28	29	30	31	1	39

SECOND QUARTER								
MO	M	T	W	Th	F	Sat	Sun	Wk #
MAY	4	5	6	7	8	9	10	14
	11	12	13	14	15	16	17	15
	18	19	20	21	22	23	24	16
	25	26	27	28	29	30	31	17
JUNE	1	2	3	4	5	6	7	18
	8	9	10	11	12	13	14	19
	15	16	17	18	19	20	21	20
	22	23	24	25	26	27	28	21
JULY	29	30	1	2	3	4	5	22
	6	7	8	9	10	11	12	23
	13	14	15	16	17	18	19	24
	20	21	22	23	24	25	26	25
	27	28	29	30	31	1	2	26

FOURTH QUARTER								
MO	M	T	W	Th	F	Sat	Sun	Wk #
NOV.	2	3	4	5	6	7	8	40
	9	10	11	12	13	14	15	41
	16	17	18	19	20	21	22	42
	23	24	25	26	27	28	29	43
DEC.	30	1	2	3	4	5	6	44
	7	8	9	10	11	12	13	45
	14	15	16	17	18	19	20	46
	21	22	23	24	25	26	27	47
2016 JAN.	28	29	30	31	1	2	3	48
	4	5	6	7	8	9	10	49
	11	12	13	14	15	16	17	50
	18	19	20	21	22	23	24	51
	25	26	27	28	29	30	31	52

KEY TO SYMBOLS

- Key-Recs, Price Changes, Transfers and Sales Media MUST be sent to the Store Support Center by the first Monday of the following month.
- All Key-Recs and Detail Receivers for the month must be entered into the computer by the store prior to the close of business on the last Friday of the month.

- P&L's (end of the day)
- Earnings Release
- US only Holiday (Observed)
- Merch. Stats

Note: This calendar reflects a five day close process. Any changes otherwise will be communicated appropriately.